

The Federal Transit Administration (FTA) has developed a Transit COVID-19 Response Program to capture COVID-19-related information from transit agencies. FTA will use this data to inform FTA actions in support of the transit industry's COVID-19 response and recovery efforts and implementation of the Federal mask requirement for public transportation.

The Office of Passenger Transportation will be reporting on your behalf. For us to complete the report we need information from you. The information below is to assist you filling out the survey.

1. Transit Agency's Legal Name

A. Transit Workforce

2. Current Number of Transit Operators (Full and Part-Time):

This field captures the total number of Transit Operators at the end of the reporting period and includes both full and part-time individuals and both agency employees and contractors. Transit Operators include personnel (other than security agents) scheduled to be aboard vehicles in revenue operations, including: vehicle operators; conductors; and ticket collectors. Transit Operators may also include attendants who are transit agency employees that are aboard vehicles to assist riders in boarding and alighting, securing wheelchairs, etc. For further information, see the definition of "Operators" in the National Transit Database (NTD) Glossary. For purposes of NTD reporting, agencies can allocate an individual across multiple employee categories, if that individual's roles fit into more than one category. However, when reporting to the COVID-19 Information Collection Online Application, agencies should count any individual who serves as an Operator as any part of his or her job as 1 Transit Operator. Please do not prorate headcounts across multiple categories in this tool.

3. Current Number of Other Frontline Essential Workers:

This field captures the total number of Other Frontline Essential Workers at the end of the reporting period and includes both full and part-time individuals and both agency employees and contractors. Frontline Essential Workers are individuals whose work-related duties must be performed on-site and involve being in close proximity (<6 feet) to the public or to coworkers. This count excludes individuals who serve as Operators and who are included in the Transit Operator count discussed above.

4. All Other Workers:

This field captures the total number of Other Workers at the end of the reporting period and includes both full and part-time individuals and both agency employees and contractors. These individuals include all workers that are not categorized as a Transit Operator or Other Frontline Essential Worker.

5: Transit Workforce

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to be aboard vehicles in revenue operations, including vehicle operators; conductors; and ticket collectors. Transit Operators may also include attendants who are transit agency employees that are aboard vehicles to assist rider in boarding and alighting, securing wheelchairs, etc. For further information, see the definition of “Operators” in the National Transit Database (NTD) Glossary. For purpose of NTD reporting agencies can allocate an individual across multiple employee categories if that individual’s roles fit into more than one category. However, when reporting to the COVID-19 information Collection Online Application, agencies should count any individual who serves as an Operator as any part of his or her job as 1 Transit Operator.

B. Service Impacts

6. Please select your agency’s operational status at the end of the reporting period:

Please select “Suspended” if your agency has suspended all transit service due to the COVID-19 public health emergency. Please select “Reduced” to indicate that your agency has reduced the level of transit service provided (from normal levels) in response to the COVID-19 public emergency. Please select “Normal” if your agency is currently operating normal levels of service.

C. COVID-19 Data

Users should submit this data to the extent that they are able to compile such information consistent with applicable privacy laws.

7. COVID-19 Worker Positives to date:

Worker Positives is defined as the total number of workers (employees and contractors, full and part-time) that have tested positive for COVID-19. Agencies will report the cumulative total number of workers that have tested positive for COVID-19 since the beginning of the public health emergency (3/13/20) and through the end of the reporting period.

8. COVID-19 Worker Fatalities to date:

Worker Fatalities is defined as the total number of workers (employees and contractors, full and part-time) that have died from complications related to COVID-19. Agencies will report the cumulative total number of workers that have died from COVID-19-related complications since the beginning of the public health emergency (3/13/20) and through the end of the reporting period. This number cannot exceed the number of COVID-19 Worker Positives.

9. Worker Recoveries:

Worker Recoveries is defined as the total number of workers (employees and contractors, full and part-time) that have returned to work following an absence due to a positive COVID-19 test. Agencies will report the cumulative total number of Worker Recoveries since the beginning of the public health emergency (3/13/20) and at the end

of the reporting period. Worker recoveries may include individuals who have tested positive and also workers who were kept home due to exposure or possible exposure.

10. Does your agency plan to require COVID-19 vaccinations?

This is a yes or no response. Agencies should select yes if the agency currently requires COVID-19 vaccinations or plans to require COVID-19 vaccinations for some or all of its workforce.

11. Number of Workers Not Vaccinated:

Agencies should report the total number of workers (employees and contractors, full and part-time) that have not received a COVID-19 vaccination. This number cannot exceed the total number of workers reported above.

12. Does your agency require workers to wear masks consistent with the CDC Order?

This is a yes or no response. Agencies should select yes if the agency currently has a policy that addresses the CDC Order requirements for workers.

13. Does your agency require passengers to wear masks consistent with the CDC Order?

This is a yes or no response. Agencies should select yes if the agency currently has a policy that addresses the CDC Order requirements for passengers.